

## 2014 Women's Fair Exhibitor Application – Page 1 of 2

Please complete all information and sign page 2.

If you have any questions, please contact us at (406) 203-4200.

### Please send completed information with payment to:

Marketplace Media, 1206 West Kent Ave., Missoula, MT 59801

FAX to 406-203-4201 Email <mailto:info@marketplacemt.com>

**Show Date:** Saturday, March 22, 2014

**Time:** 11am-4pm **Website:** [www.MissoulaWomensFair.com](http://www.MissoulaWomensFair.com)



### INFORMATION (Business Name, Website, Facebook and Description is for promotion. Print clearly using black ink.)

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Facebook Page: \_\_\_\_\_

Description: \_\_\_\_\_

### EXHIBITOR BOOTH SPACE INCLUDES:

- One 6' table with burgundy table cloth
- Two banquet chairs
- Website and Facebook listing with live link.
- Pipe & drape booth divider (Back & sides)

### BOOTH REGISTRATION: Indicate which size booth you wish to reserve below.

#### EXHIBITOR BOOTH SPACE. PAYMENT IN FULL IS REQUIRED TO RESERVE A SPACE.

8'x8' Commercial Booth \_\_\_\_ \$325

8'x8' Non-profit \_\_\_\_ \$225

8'x16' Commercial Booth \_\_\_\_ \$595

8'x16' Non-profit \_\_\_\_ \$415

#### TEN ONLY! Tables in the foyer exclusively for Handmade Items! First come, first reserved!

6' Table with cloth and one chair (No pipe and drape) \_\_\_\_ \$150 (100% HANDMADE items ONLY)

**IMPORTANT! Do you need electricity? Yes \_\_\_\_ No \_\_\_\_ (Perimeter ONLY, Limited Availability, First Come Basis)**

**PLEASE NOTE: MULTI-LEVEL MARKETING COMPANIES are exclusive and receive first right of refusal for the next event year. You will be the only rep for your specific product or service with payment in full ONLY.**

**Please donate a raffle prize valued at a minimum of \$25. 100% of the proceeds are donated to our fundraising.**

Item Description: \_\_\_\_\_ Deliver by 3/3/14

**CREDIT CARDS PAYMENTS: Please contact Marketplace Media at 406-203-4200.**

**Office Use Only:** \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_ Other \_\_\_\_\_ Date: \_\_\_\_\_

**2014 Women’s Fair Exhibitor Agreement - Conditions & Regulations (Page 2 of 2)**

1. Once the University of Montana has leased the exhibit space to Marketplace Media, they shall make available to the applicant, for the period of the Women’s Fair, the space applied for.
2. No signs or advertising devices shall be displayed outside space other than those furnished by sponsors and allowed by Marketplace Media. Displays blocking the unobstructed view from space to space are prohibited. No displays or signs may be affixed to building walls, posts, windows or doors.
3. All exhibits must be confined to the 8’x8’ space within in the pipe and drape area. Exhibitors assume all liabilities and/or obligations caused by faulty or improper displays.
4. Exhibitors shall abide by and observe all laws, rules, and regulations of the State of Montana and the City and County of Missoula, and departments thereof and all rules of the University of Montana.
5. Once a contract is accepted - Exhibitors shall not be entitled to a refund of any part of any fee should the exhibitor for any reason be unable to exhibit at the Show, or cancel any space previously contracted for. Payment in full is required before space is reserved.
6. Marketplace Media reserves the right to alter or change the space assigned to an Exhibitor, to alter or remove exhibits or any part thereof, including printed materials, product, signs, lights or sound, and to expel exhibitors or their personnel if their conduct or presentation is objectionable to other Exhibitors.
7. If the Women’s Fair should be cancelled by Marketplace Media for circumstances beyond its control, i.e., Act of God, Act of War, government emergency, labor dispute, or the unavailability of the site for any reason, Marketplace Media may, but is not required to, refund each exhibitor their paid booth space rental fee, less a percentage equal to the costs incurred by Marketplace Media to date.
8. Exhibitor read, understand and will abide to the terms of the “Exhibitor’s Handbook” available to all Exhibitors online at [www.MontanaWomensFair.com](http://www.MontanaWomensFair.com) and through Marketplace Media upon request. Exhibitors MUST be in attendance at their space for the entirety of the Women’s Fair open hours to the public.
9. The applicant hereby agrees to indemnify, defend and protect Marketplace Media against, and hold and save Marketplace Media harmless from any and all claims, demands, suits, liability, damages, loss, costs, attorney fees and expense of whatever kind or nature which might result from or arise out of any action or failure to act of the applicant or any of its officers, agents, employees, or other representatives, including but not limited to claims or damage or loss to property, or from or out of any damage, loss, harm or injury to the person or any property of the applicant or any of its officers, agents, employees or other representatives , resulting from theft, fire, water, accident or any other cause. Neither Marketplace Media nor the University of Montana will obtain insurance against any such damage, loss, harm or injury to any participant. By signing, exhibitor confirms they are covered under their own liability insurance policy for any damages whatsoever.
10. Any photos, video, or audio taken at the Women’s Fair are the property of Marketplace Media and can be used by Marketplace Media for any form of present and/or future advertising and/or promotion.

\_\_\_\_\_  
Business Name (Print Clearly)

\_\_\_\_\_  
Signature of Acceptance

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email Address (Print Clearly)